

# APPENDIX 6 DRAFT ADDENDUM

Addendum No. [insert] to [insert title of the Agreement]

# Amendments to Services

The Parties have agreed to make the following amendments to the Services:

*(insert additional lines, if more amendments are agreed)*

|  |  |  |
| --- | --- | --- |
| **Reference** | **Instead of** | **Reads** |
| [Insert reference to the original Appendix and section] | [Insert wording in original Appendix] | [Insert new wording to be inserted] |
|  |  |  |
|  |  |  |

# Reason for amendments

[Insert the reasons for the amendments to the Services]

# Value of amendments

The Parties agree that the value of the amendments (increase or decrease of the original budget) is summarised as follows:

|  |  |
| --- | --- |
|  | **Amount (DKK, no decimals)** |
| Fees | [Insert value] |
| Subsistence allowance | [Insert value] |
| International travel | [Insert value] |
| Local travel | [Insert value] |
| Project related expenses | [Insert value] |
| **Total value of amendments** | [Insert summarised value] |

# Change in Contract Price

As a result of the amendments, the Contract Price is amended as follows:

|  |  |
| --- | --- |
|  | **Amount (DKK, no decimals)** |
| **Contract Price (original value)** | [Insert Contract Price as originally set out in Appendix 3B] |
| **Contract Price (after all amendments)** | [Insert updated Contract Price as result of all amendments, including all previous addendums] |

Appendix 3B, Contract Price, is amended accordingly. A new Appendix 3B, added the signature date of this Addendum, substitutes the original Appendix 3B.

# Justification for amendments

The Parties cannot agree to make material changes to the Agreement.

In this regard, amendments do not result in material changes to the Agreement if the value (increase and decrease) of **all amendments** is both:

* Lower than the current EU threshold for services (valid for 2024 and 2025) which is DKK 1,064,177 net of VAT, and
* Less than 10% of the original Contract Price. However, if the Contract Price is below DKK 250,000 net of VAT, amendments may be made up to this threshold but not beyond. In this case, the limit of 10% of the original Contract Price does not apply.

Therefore, the Parties have ensured that the original value of the Contract Price net of VAT has not changed, in terms of percentage, by 10% or more:

|  |  |
| --- | --- |
| **Change in Contract Price (in terms of percentage)** | [Insert percentage]  *Change = Contract Price (after all amendments) / Contract Price (original value) \* 100% - 100%* |

If the value of all amendments results in a change of the original value of the Contract Price by 10% or more, the amendments are justified as follows:

[N/A or Insert justification coordinated with the contracts team in OKO with reference to the relevant section (sections 178-184) in the Danish Public Procurement Act]

# Signatures

The undersigned hereby declare that:

* The Parties agree that all other conditions of the Agreement shall prevail.
* The Parties agree that the amendments (including all previous amendments, if any) do not alter the overall nature of the Agreement.
* The Parties agree that the amendments in this addendum shall have effect from [Insert date].

|  |  |
| --- | --- |
| **AUTHORISED SIGNATURE OF CLIENT**    Date: [Insert date]  Signature:  Title: [Insert title of signatory]  Name: [Insert name of signatory] | **AUTHORISED SIGNATURE OF CONSULTANT**  Date: [Insert date]  Signature:  Title: [Insert title of signatory]  Name: [Insert name of signatory] |